

SLIS Alumni Board meeting minutes

January 14, 2010

The meeting commenced at 6:30 p.m. in the Stone Conference room in Marist Hall. In attendance: Marianne Giltrud (presiding); Rachael Roan, Mona Chandan, John Danneker, Kathy Kelly, Jenny O'Shea (by teleconference), and Assistant Dean Tim Steelman.

Review of Previous Minutes

The minutes from the November 19, 2009 meeting were approved, with one correction.

Old Business

Dean Kelley's Memory Book

Rachael Roan presented the completed Memory Book for Dean Kimberly Kelley to Marianne Giltrud. Marianne will give it to Anita Coleman or Louise Gray to mail onto Kelley. Board members discussed the prospect of retaining copies of some items from the book for future use in a more general memory book documenting the School's history from the point of Dean Kelley's tenure onward. Rachael Roan indicated she would send out a link to the photos that were used in the memory book for Dean Kelley.

New Business

On Dran Award

Jenny O'Shea was noted on the meeting agenda as the point person for the 2010 Von Dran Memorial Award. Marianne Giltrud brought in a draft announcement for this year's award; it was agreed she will send it to Jenny, who will send the final version to the Board. Marianne will send any needed adjustments to the Von Dran Memorial Award information webpage to the SLIS student webmaster. Board members agreed that the following persons could post email notices of the final announcement on the following listservs: Marianne Giltrud on slisalum and MLA; Kathy Kelly on DC SLA; John Danneker on DCLA; Rachael Roan on LLSDC; and Mona Chandan on VLA. Rachael Roan explained that some of the duties related to the award last year included preparing an introductory overview of the award to be read at the Stone Lecture, and to contact the award recipient and nominators of anyone not selected for the award, with final information on the selectee. Kathy Kelly mentioned it would be helpful to have someone say something about why a particular nominee was selected for the award during the presentation.

Elizabeth Stone Lecture

Marianne Giltrud shared a template dealing with workflow for the Stone Lecture, going over items completed and items still to be handled. The lecture will take place April 20, 2010 at the Caldwell Hall Auditorium. Marianne agreed to find biographical info about the speaker, Clifford Lynch, for use in the

Stone Lecture Program. Jenny O'Shea agreed to look over last year's program to start editing it for this year's lecture. Marianne Giltrud will look into some matters involving the setup in the hall, possibly with help from Anita Coleman, as well as the planned webcast. Board members noted if they received a URL for the planned webcast, they would be able to send it out with the Stone Lecture email announcement. Marianne indicated she will ask Mark Brzozowski about the prospect of coordinating the provision of refreshments. Kathy Kelly agreed to contact Dave Schumaker in regard to availability of the Information Commons should a pre-lecture catered dinner be decided upon. Marianne Giltrud agreed to contact the speaker about whether he would like to have a pre-lecture dinner, whether he would have a Powerpoint he could send in advance, and related arrangements. Marianne also reminded the Board that Elizabeth Stone's daughter should be invited to attend.

John Danneker suggested the Board members consider all committing to giving to the Stone Scholarship Fund in conjunction with the event. Kathy Kelly suggested that a specific person be charged with discussing the Stone Scholarship Fund at the Lecture. John Danneker agreed to ask Mark Brzozowski about a list of vendors prepared for last year's event, as prospects for alleviating costs related to the event. Marianne Giltrud indicated she would touch base with Marion Gosney in the CUA Office of Alumni Relations about matters related to the Board's role in fundraising issues.

Alumni Database

Marianne Giltrud noted that Mona Chandan has started pulling together information on select alumni for future use on various fronts, such as creating a SLIS Notable Alumni list for possible use on the CUA Alumni web site, and for other purposes involving participation in and support for SLIS. The database would be set up to collect information about Alumni for historical purposes and would include Notable SLIS Alumni, Student of the Year awardees, past alumni board officers, the topics of the fields will be addressed later. Marianne will contact development to ascertain what types of information might be available to run reports. Additionally, Marianne is scheduled to have lunch with Marion Gosney, Director of Alumni Relations to discuss sending out information about the Stone Lecture etc.

2011 Initiative

Board members discussed the prospect of holding an event in 2011 to mark the 100th anniversary of library science courses being taught on the CUA campus. Kathy Kelly noted the 1911 landmark had been noted in the SLIS 25th anniversary program's timeline of library science at CUA, but that the Board may wish to find a source document for this date before proceeding with any definite plans.

Future Board Dates

Dates for future SLIS Alumni Board meetings are: February 11, 2010; March 11, 2010; April 8, 2010; and May 13, 2010.