

SLIS Alumni Board Meeting Minutes

February 18, 2010

The meeting commenced at 6:30 p.m. in the Marist Hall Stone Conference Room. In attendance were: Marianne Giltrud (presiding), Mark Brzozowski, Jenny O'Shea, John Danneker, and Kathy Kelly

Review of Previous Meeting Minutes:

The previous minutes were reviewed with two changes.

Secretarial Report:

There was no secretarial report.

Old Business:

Elizabeth Stone Lecture: The board reviewed action items for the upcoming lecture. Marianne verified that it is acceptable to accept sponsorship from ASIST. Kathy motioned for acceptance, Mark seconded it and it was approved. John suggested removing names of previous lectures from the back of the lecture brochure to make room for sponsors. Marianne will get the ASIST check from John Simmons and bring it to Ingrid Hsieh-Yee for deposit.

Marianne introduced the rough draft of announcements. Mark suggested adding a picture of Elizabeth Stone for the email announcement. Kathy pointed out that Lynch's information needs to be updated on the webpage, and we need his cell number for coordination on the day of the lecture. Marianne asked about tracking RSVPs, it was decided that Robin Foltz at SLIS will track them. Kathy verified the timing of the reminder announcements, it was decided that they will start going out every two weeks, then transition to weekly updates.

Mark clarified that there was some feedback from vendors last year about sponsorship, and mentioned that clarification is needed as to whether vendors can be listed on the website. John asked whether the vendor letter is acceptable after essential updates, and will send to Marianne for distribution. John offered to contact all the vendors, and suggested maintain contact with vendors throughout the year with updates on where their money went. Kathy asked what should be done with the extra money, suggests honorarium to Lynch or using money for a scholarship. Mark suggested inviting vendors to the event. Jenny asked if there is any tracking of previous scholarship recipients.

Marianne explained that Lynch will metro to the lecture, and there will be no meal before. She also said that someone will need to meet Lynch at the metro station, and the board will pay for his cab fare after the event. Mark asked about webcast, and Marianne explained that Dustin White from CPIT will film. A release form will be signed by Lynch. John asked that the board determine who will be needed to setup, so time off can be scheduled appropriately.

Von Dran Award: Jenny said that there are only two nominations in, so the deadline may need to be extended. Marianne proposed that another reminder should go out on Monday, and the board agreed. Mark agreed to send the Von Dran email to the VLA. The vote for the award will take place at the March meeting, then the plaque will be ordered from Washington Trophy.

Alumni Database: Marianne will have more information after her meeting with Maryanne Gosley. There are two lists of alumni on the SLIS page, but we need more representation on the CUA notable alumni page.

New Business:

Meeting Dates: Due to scheduling restrictions on the board, it was decided that the meetings will be moved to Mondays pending approval from the other members. Since Ingrid Hsieh-Yee cannot make it on Mondays, a faculty rep will attend and Hsieh-Yee will have the option of calling gin.

Potential 2011 gesture to mark 100 years of library service: Due to time constraints, Marianne asked to table this business, and it was approved to table it until the March meeting.

Miscellaneous

Kathy brought up the third volume of the memory book, and inclusion of Kimberly Kelley and Ingrid Hsieh-Yee. Jenny suggested that Marianne send out the Stone Lecture sign-up list. John asked about a wiki, as there needs to be some way of storing shared files.

Meeting was adjourned at 8:00pm.