

## SLIS Alumni Board meeting minutes

February 21, 2008

The meeting commenced at 6:30 p.m. in the Stone Conference room in Marist Hall. In attendance were: Jeff Prater (presiding), Mark Brzozowski, Marianne Giltrud,, Kathy Kelly, Dean Kimberly Kelly, and Assistant Dean Tim Steelman.

### **Review of Previous Minutes**

The minutes from the January 24, 2008 meeting were approved.

### **Old Business**

#### *Postcards*

Jeff Prater noted that the text for the postcard has been sent to Marion Gosney in the Office of Alumni Relations, and that he needs to hear back from her before we can determine if it can be produced in time to promote the upcoming Stone Lecture.

#### *Stone Lecture (April 30, 2008)*

Board members agreed it would be a good idea to start sending out save-the-date messages regarding the lecture to listservs, possibly every other week. Dean Kelley noted that while SLIS has the Stone Scholarship Fund as part of its main operating budget, there is no university mechanism to collect for the Stone Fund, but that she could accept checks for this fund at the Stone Lecture. Board members also discussed which caterers to use to provide food and beverages for the reception. Tim Steelman said he'd look for contact info for Ann Stone, Elizabeth Stone's daughter, so she could be invited to the event. Jeff Prater noted that Tim Steelman would be a contact for a letter that could go out to vendors and associations who might be willing to contribute financially to help underwrite the event's costs. It was noted that SLIS will pay speaker Andrew Pace's airfare and associated expenses, and that SLIS typically does this by reimbursing the speaker by having him or her fill out paperwork on site, which Tim Steelman will get from Pam Strassburger. It was noted that Dr. Hsieh-Yee had asked if we should have a dinner for the speaker before the event, and the Board discussed possible options for that.

#### *Von Dran Memorial Award*

Kathy Kelly noted that the online nomination form for the Raymond Von Dran Memorial Award was not an active form that could be typed in, and Tim Steelman agreed to convert it into an active form. It was noted that Board members could send the last call for Von Dran Memorial Award nominations to various listservs.

#### *Accreditation update*

It was noted that on the SLIS web site, there is now a link to the video and slides from the 2/11/08 SLIS accreditation update event, which about 20 people had attended (<http://slis.cua.edu/about/Accreditation/>). It was agreed that Marianne Giltrud would send a message about this to the slisalum listserv. The Plan for Program Presentation Draft I is also linked from the Accreditation webpage.

### **New Business**

Marianne Giltrud noted she is collecting testimonials about SLIS, and is trying to go back 10 years by contacting previous SLIS Alumni Board members, noting such testimonials may prove useful in the accreditation review process. Mark Brzozowski proposed that some testimonials could also be filmed, to contribute to a "Thank You SLIS" video which would be comparable to the Thank You CUA video that had been made by the university last year. Some filming of testimonials may occur the evening of the Stone Lecture.

### *Secretarial Report*

Kathy Kelly noted that Jeff Prater's and Marianne Giltrud's revised job info for the Alumni Board contacts page had been posted; that Colleen Candrl, the SLIS Webmaster, had implemented the Board's suggested revisions for the SLIS Alumni Gateway site (<http://slis.cua.edu/alumni/alumni.cfm>); that she would transcribe some SLIS Alumni news from the Class Notes section of CUA Magazine to give to Colleen for a draft News page; that the minutes from the November 2007 meeting had been posted; and that the Dean has agreed to fund a SLIS table the 6/15/08 Alumni-Student Connect event at the SLA conference in Seattle.

The next meeting will be March 13, 2008, in the Stone Conference room in Marist Hall at CUA.