

CUA SLIS Alumni Board Meeting Agenda

Thursday, March 2, 2017

Info Commons

6:30 pm

1. Call to order

- a. Connect with teleconferencing board members
- b. Present Members: Ana Elisa (on phone); Carter, Elizabeth, Jamie, Jen Fagan-Fry, Jen Froetschel, Lowell and Katherine

2. Old Business

- a. Quick vote: approve last meeting's minutes
 - i. Jamie approved and Jen Fagan-Fry seconded.
- b. Stone Lecture
 - i. Speaker and Room are set!
 1. **Friday March 31 at 6:30 pm, Byron Auditorium** in Law School 1st Floor, and reception afterwards in the Atrium downstairs
 2. Need to coordinate the details on recording the Stone Lecture, but first need to see if speaker is even ok with recording the lecture
 - ii. Catering?
 1. Whole Foods catering like year, Carter will confer with Dr. Choi about the funding for it. Extra dessert and less salmon for this year. Alcohol must come from Aramark. Be sure to include non-alcoholic drinks like water.
 - iii. Advertising?
 1. Department is on it, but still would be good for us to draft an e-mail to send out
 2. Jen Froetschel will make the Program
 - iv. Day of items: Nametags, pledge forms, tech setup, etc.
 1. Talk to Margaret/Louise about getting name tags and markers
 2. Need to get relaxed parking in effect for this, talk to Louise about this
 3. Katherine will bring her camera and take photos of the event
 - v. Von Dran Award Announcement: Katherine
 - vi. Lecture Closing Remarks: Lowell

vii. Von Dran Award (Jenn Fagan-Fry and Jamie)

■ Discuss & vote

- i. Unanimous vote for the winner
- ii. Jamie will reach out to the winner to tell her she won and see if she's available to come to the lecture

■ Order Plaque

- i. See Google Drive for information on ordering the plaque, Carter will facilitate ordering the plaque

c. April Service Month Project?

i. Ideas?

1. April 8 and 22- AGLISS and ASIST have service projects going on those days and Alumni Board wants to piggy back on them

- School library related projects, not sure of the exact details, more to follow

3. Schedule Next Meeting

- a. **Thursday, April 6, 2017 @ 6:30 pm**

4. Adjourn

- a. 7:55 pm Katherine votes to end the meeting, Jen Froetschel seconded.