

LIS Alumni Board – meeting minutes

March 11, 2015

The LIS Alumni Board meeting was called to order at 6:31 p.m., in the Information Commons in the Columbus School of Law building. In attendance were: Ana Elisa de Campos Salles (presiding); Katherine Stinson; Chris Corrigan; Liz Greeley; Mark Brzozowski; Carter Rawson; Elizabeth Mariani; Jean Lee; Bill Kules; and Kathy Kelly.

Review of Previous Minutes

Chris Corrigan moved to approve the minutes from the February 24, 2015 meeting with some edits. Mark Brzozowski seconded. Motion passed.

Accreditation News with Bill

Bill Kules noted there was light attendance at the March 10th Accreditation review meeting on campus, which had representation from all our stakeholders, and was also webcast for remote participants. Big items that are current right now: We have our ALA COA site visit April 3-5, 2016. We will have alumni, students, and adjuncts meet. We are moving toward the final program review. Bill distributed slides from the March 10th meeting, and the draft plan for the Program presentation. At the March 10 meeting he talked about how we frame our mission, goals, objectives, and how these affect our strategic planning and program objectives. He also discussed key program elements, priorities, and our ongoing broad-based systematic planning process, opportunities to improve, the six accreditation standards, and information provided to ALA-COA.

Bill mentioned that Katherine Kane, an alumna, serves on the Capstone Review Committee, which is reviewing comprehensive exams. Chris offered to serve on the Committee. Bill noted he had made a decision to have only one alumnus/alumna on the committee. Chris suggested the LIS Alumni Board should have more of a voice in things like this. Bill said he's trying to get better about publicizing committees, so that they are more of an open process. Bill said he'll contact Katherine Kane, and invite her to follow up with Ana Elisa for alumni input for the committee. Chris also suggested there should be a survey on comps. Bill noted in the student exit survey students are asked about comps. Liz Greeley asked if there will be attention given to possibility of a thesis instead of comps. Bill suggested we share this observation with Katherine Kane. Elizabeth noted HIT had a practicum requirement, and that there could be options like that. Katherine Stinson noted that in some programs, students put portfolios together. Bill noted that key takeaways are we should talk to Katherine Kane; and that LIS is not making any changes in comps at this time. The Capstone Committee has to submit its report in May. Ana Elisa asked on the recent format change in comps to a take-home exam. Bill said LIS looked at various options at the time, they did research, LIS sent a survey out to students, and the new format was implemented in fall of 2012 and reevaluated it in Fall 2014.

Bill said he had also gone over major accomplishments of LIS (such as CHIM, OWL, HIT, faculty & student awards), and ongoing refinements, such as the Annual Planning/Assessment cycle and Outcomes Assessment plan). He said we submit our Plan for the Program Presentation to ALA in a month, which documents everything we do to get ready. He said LIS is asking for feedback on this plan through March 22. If you go to the Accreditation webpage off the "About" link on the LIS site (<http://lis.cua.edu/about/accreditation2016/index.cfm>), the page describes the process, engagement, purpose, and schedule. There is a hyperlink to the feedback form regarding the Plan. Bill reviewed the timeline which starts on page 10 of the Plan. Bill asked us to look at the timeline and ask if there are things LIS should consider doing that are not in there. Carter suggested we have accreditation

updates as a standing item on the Board agendas for the near future. Chris asked if the various Accreditation committees are still standing, and Bill said yes, and they will continue having meetings. Bill said the Site Visit Team wants to know that all the stakeholders have an understanding of the accreditation process. The next public information session will be in October 2015. Carter asked if the accreditation process has changed since last time; Bill said they're looking for the same basic things, but now program objectives are stated in terms of student learning outcomes, not general educational outcomes. Ana Elisa said the next steps will be we can promote the public comment period. Bill said they recorded the session, and it's available on the LIS web site.

Online Updates

Kathy Kelly noted that the approved January 2015 meeting minutes had been posted on the Alumni Board Documents page (<http://slis.cua.edu/alumni/Documents.cfm>); and that no February updates had been posted yet on a February Alumni News page linked from the LIS web site's News and Events page (<http://cuaslis.org/wp/category/news/alumni/>), because she was waiting for the link to the video of the mentoring event which occurred in February. Elizabeth said she just got word on the link for the recording, and it should be available by this Friday. She will send it to the Board email list.

Old Business

Von Dran Nomination – Results, Plaque logistics

Ana Elisa noted she left a voicemail for the winner on Monday, and she emailed him. She'll ask him about his preferred name on the plaque. She verified his MSLS date. Chris addressed the nominations process, and noted he wants it to be as objective as possible. He thinks we should avoid personal bias, and that people do their best to respect the selection process. Carter Rawson said he's ready to work on the plaque.

Stone Lecture, Friday, April 24

Funding for speaker, food, etc.

Ana Elisa met with Emily Wagner, the incoming AGLISS President, and Anita Kinney, SLA-CUA president and treasurer of GSA. Ana Elisa noted Emily works in the CUA Alumni Office. Ana Elisa said there's a useful link on the GSA site re: how any student on campus can request funding from a speakers fund. It's a travel stipend plus funds for the program. So someone will be able to petition GSA for funds. Depending on how many students who attend the event, the more money we get. This has to be a proposal put forth by a student. We'll do an RSVP method such as Survey Monkey. The Board discussed how this will be a good partnership. We will have an opportunity to work on fun, interesting programs together. Elizabeth will contact Aramark about prices for bartending. AGLISS can help with food costs. Ana Elisa will also contact Aramark with some questions. Elizabeth will ask whether Mark can still drive a CUA van to help pick up food. The Board will consider Whole Foods, Aramark, and Costco as a source for food.

Programs, pledge cards for Stone Scholarship Fund

Ana Elisa obtained last year's program from Chris. Emily Wagner can help us put together a pledge card. Mark suggested that we invite the attendees to give attention to the pledge cards. Mark suggested we acquire information on how the Stone Scholarship Fund has been used. Chris said he spoke to Bill about this last year; Bill said the Department is able to determine how the fund gets administered. It's given out on an as-needed basis. Elizabeth can obtain email addresses of subscribers of the Slisalumni listserv, and send to Ana Elisa.

Call for Nominations for Alumni Board – May

The call for nominations for a Vice-President/President-Elect will be in May, to appeal to students

before they graduate. If anyone wants to leave their positions on the Board, they should let Ana Elisa know. Elizabeth indicated she might be interested in running for the open position, and the Board noted it wants involvement of HIT alumni. Ana Elisa reminded us we can send out emails regarding the call for nominations.

New Business

Funding for future Board events

Ana Elisa noted we can hold the holiday party on campus to save money. We can approach AGLISS about prospects for funding assistance for the party. Chris suggested we book two potential dates for the holiday party.

Next Meeting

The Board agreed that the next Board meeting will be on Tuesday, April 14, 2014, at 6:30 p.m. in the Information Commons. The meeting was adjourned at 8:49 p.m.