

## **SLIS Alumni Board – meeting minutes April 10, 2012**

The meeting was called to order at 6:35 p.m. in the Marist Hall Stone Conference Room. In attendance were: Robin Foltz (presiding); John Danneker; Carter Rawson; Mark Brzozowski; Rob Schneider; Nzinga Holley-Harris; Barrie Howard; and Kathy Kelly.

### *Review of Previous Minutes*

The minutes from the March 13, 2012 meeting were approved with a few edits.

### *Webpage Updates*

Kathy Kelly noted that some March updates had been added to the SLIS Alumni News page (<http://slis.cua.edu/alumni/alumnews.cfm>), and that the approved minutes from the February meeting had been posted on the Alumni Board Documents page (<http://slis.cua.edu/alumni/Documents.cfm>). John Danneker noted that some of the information on the Stone Lecture page needs to be edited, and Robin Foltz agreed to ask Matt Banta to update the page.

### **Continued Business**

#### *Von Dran Award*

The Board discussed logistics for the 2012 Raymond Von Dran Memorial Award, to be presented to James Patrick Timony (MSLS 2004) during the Stone Lecture. Kathy Kelly mentioned the plaque will be ready on April 17<sup>th</sup>. Rob Schneider noted he would be prepared to introduce the recipient and present the award. The Board discussed whether a photographer would be available, and agreed that cell phone photos could be taken if needed. John Danneker noted that he had thanked the nominators of non-selected nominees for their efforts, and had invited them to participate in future years and to attend the Stone Lecture.

#### *Stone Lecture Update*

Robin Foltz said that she was waiting for final approval of the program by the Dean, and shared a draft with the Board, noting the Von Dran Award section would be edited to note that positions of awardees were those held at the time of the award, and that the programs would be printed at Kinko's.

Barrie Howard discussed the progress of his LSC 757 Project Management class in preparing for the event. He displayed the flyer that the class would display in various buildings on campus, and Board members recommended several buildings and rules for posting flyers on campus. The flyer includes a QR code which leads to the SLIS web site.

The Board discussed the benefits of using catering. Carter Rawson noted he would ask the AGLISS treasurer to transfer some funds to SLIS to help with the food costs. The Board noted there would be a table in the Caldwell foyer for registration, one inside the door for donations and sales of CUA library science centennial mugs and totes. Students from Barrie Howard's class would staff the registration and donations table, with Mark Brzozowski's assistance at the donations table. Kathy Kelly agreed to bring nametags and sharpies. Robin Foltz noted that Alumni Relations had sent out an email blast about the Stone Lecture, and may send another next week. The Board agreed to use simple sign-in sheets for the event.

John Danneker noted he had contacted the Dean with some questions about the Stone Scholarship Fund, and had learned that SLIS had used it to give out between \$1,000-\$2,000 a few years ago, and

that SLIS hoped to continue bringing in funds this year. The Board discussed communications at the university which could impact whether persons donating to the Stone Scholarship Fund would receive acknowledgments from both the Development office and SLIS.

The Board agreed that the next Board meeting would be Tuesday, May 8<sup>th</sup>.