

SLIS Alumni Board meeting minutes
April 12, 2010

The meeting commenced at 6:30 p.m. in the Stone Conference room in Marist Hall. In attendance: Marianne Giltrud (presiding); Rachael Roan, John Danneker, Kathy Kelly, Jenny O'Shea (by teleconference), Robin Foltz, Mark Brzozowski, Kera Manion, and Jim.

Review of Previous Minutes

The minutes from the March 15, 2010 meeting were approved, with one correction.

Requests of Board Members

Kathy asked that minutes and other documents be distributed to board members earlier and she also requested that the wiki be placed on the May agenda.

Old Business

Elizabeth Stone Lecture

The Board discussed the wording of SLIS Alumni Association vs. Chapter of CUA Alumni Association. Marion Gosney of the Alumni Office had requested that we use the later. Kathy suggested we use caution in changing the title and she feels that it's a misunderstanding because we are the only school that has a board. She thinks we need to talk with Marion about it. John suggested that we use School of Library and Information Science Alumni Association. A motion was made and it was approved.

The announcement for the lecture was sent out amongst the various listservs. Robin lined up students to cover the desk at the lecture. 125 chairs were reserved for the event. John suggested we block off the last few rows; so, attendees would sit towards the front.

Brochure for the Elizabeth Stone Lecture

John requested that the wording be changed to reflect equality towards both groups that contributed. Kathy mentioned that it should say School of Library and Information Science of the Catholic University of America. Mark agreed that had been the tradition. The motion passed. There was also some discussion about requesting more information from attendees to create a distribution list for alumni. Robin volunteered to create a multipurpose document for it and send to board members within a couple days.

Edits to the Program for the Elizabeth Stone Lecture

The program was modified slightly. There were a few spelling corrections. On page 4, we reworded the memo line for checks to say "CUA – Memo Line: Stone Scholarship Fund." On the back of the program, we placed 2006 in chronological order. There was

discussion about a form for contributors to fill out at the desk. Robin agreed to tweak the insert and distribute to the board within a couple days. We decided to place a write-up about the scholarship at the table and place the School's banner at the table. A motion was made and approved.

Catering

Jenny is going to Costco prior to the event to get drinks, cups, etc. She requested that if we needed anything else we simply contact her. We agreed to have the food catered via Whole Foods at a cost of around \$575. Mark is going to have Whole Foods deliver the food at 6pm and give them John's cell phone number in case there are any problems that day.

Miscellaneous

We decided to have nametags for the event. Robin is going to ask Abbey to print the brochures for us. John will pick the programs up the day of the lecture. Jenny clarified the process for giving the Von Dran Award. Kathy brought the plaque with her to show everyone. This year's recipient is Barbara Post. Robin agreed to make signs to direct people to the lecture.

New Business

ALA

We discussed whether or not to have a suite or host something at the PRYZ during ALA for alumni. The CUA Alumni Association has agreed to do advertising and contribute money for it. We decided that we would like to have a presence at ALA this summer. John and Robin are going to look into it.

Graduation

Marianne cannot speak or hand out Alumni pins to new graduates because her daughter is graduating the same day.

The meeting was adjourned at 8:35 pm.