

SLIS Alumni Board – meeting minutes

October 9, 2012

The meeting was called to order at 6:35 p.m. in the Marist Hall Stone Conference room. In attendance were: Robin Foltz (presiding); John Danneker; Rob Schneider; Nzinga Holley-Harris; Mark Brzozowski (by teleconference); Chris Corrigan; Ana Elisa De Campos Salles; and Kathy Kelly.

Review of Previous Minutes

The minutes from the September 11, 2012 meeting were passed with one edit.

Webpage Updates

Kathy Kelly noted that the approved August 2012 minutes had been posted on the SLIS Alumni Board Documents page (<http://slis.cua.edu/alumni/Documents.cfm>), and that some September 2012 updates had been posted on the SLIS Alumni News page (<http://cuaslis.org/wp/category/news/alumni/>). Mark Brozowski indicated he had found out that Katherine Stinson serves as a backup person for Matt Banta for posting items on the SLIS web site. Robin Foltz said she would get a 2012-2013 Board year members list posted, and that the revised Constitution and Bylaws document had been posted on the Board Documents page.

New Business

Transition Planning

Robin Foltz welcomed incoming new Board members Chris Corrigan and Ana Elisa de Campos Salles (and Allison Shea, who would be participating in new board year meetings by teleconference), and asked all present new and current Board members to introduce themselves. John Danneker suggested new Board members read some of the past Board meeting minutes (especially minutes from the December 2010 meeting) as a way of getting familiar with the activities typically handled by the Board in the course of a Board year. He also suggested that getting draft minutes out earlier for review may be helpful to the Board in regard to action items. Robin Foltz noted she would pass on keys and administrative information needed by a Board President to Rob Schneider.

Christmas Party Planning

The Board discussed last year's Christmas party, including its night of week, cost, location, raffle gifts, funds raised for the Capitol Food bank. Rob Schneider suggested Bistro D'Oc as a possible location for this year's event. The Board discussed Friday, December 7, 2012 as a proposed date for this year's party, as well as reaching out to AGLISS about potential involvement in the party. Rob Schneider indicated he would find out who is the present contact at SLIS for funding for events. The Board agreed they would use a sign-in via laptop process at this year's party.

New Business

Scholarships/Mentoring Program

The Board discussed prospects for gathering information on alumni who may be willing to serve as mentors to current SLIS students, including some possible outreach at SLIS graduations. Rob Schneider asked if anyone could design an Excel form that could be used to populate a possible database of alumni interested in mentoring, and Nzinga Holley-Harris agreed she could draft a form. Ana Elisa da Campos Salles suggested the Board also think about ways to promote information about various scholarships to SLIS students. Chris Corrigan suggested various directions a mentoring

program could take, including events in a series.

The Board agreed that the next meeting would be held Tuesday, November 13, 2012.

The meeting was adjourned at 8:10 p.m.