

LIS Alumni Board – meeting minutes

November 10, 2015

The LIS Alumni Board meeting was called to order at 6:31 p.m., in the Information Commons in the Columbus School of Law building. In attendance were: Ana Elisa de Campos Salles (presiding); Katherine Stinson; Elizabeth Mariani; Emily Wagner; Jamie Roberts; Carter Rawson; and Kathy Kelly.

Review of Previous Minutes

Katherine Stinson moved to approve the minutes from the September 8, 2015 meeting, with some edits. Elizabeth Mariani seconded. Motion passed.

Old Business

Webpage Updates

Kathy Kelly noted the approved minutes from the August meeting had been posted on the Alumni Board Documents page (<http://lis.cua.edu/alumni/Documents.cfm>), and that the most recent updates that had been posted on the LIS Alumni News page (<http://cuaslis.org/wp/august-alumni-news/>) were the August updates. Ana Elisa de Campos Salles noted we would have to list names for Board members for the new Board year on the Alumni Board webpage.

Accreditation Town Hall meeting

Emily Wagner described the LIS Department's Accreditation Town Hall meeting on September 15, and noted it offered a lot of information on the process that goes into it, not a lot of information about accreditation itself. The presenters shared information on ways to give feedback to LIS. Presenters discussed future plans for online vs. blended learning. The attendance was about 35-45 people. Presenters explained all the steps, and emphasized that alumni should attend the April 3 meeting when the ALA Committee on Accreditation's External Review Panel (ALACOA ERP) is coming to visit. LIS has been looking for feedback on Self-Study Draft Version 1. The meeting was mainly about overarching accreditation review process.

CUA LIS Reception debriefing

LIS held an Alumni Reception on October 2, in the Library of Congress Madison Room, 5:30-7 pm. Chris Corrigan, David Mao, Dr. Convey, and Dr. Hsieh-Yee greeted the attendees; there were about 50-70 attendees. Board members agreed it was a great venue for an event. Jamie Roberts said LC employees who were CUA LIS alumni loved it, and enjoyed the networking. LC promoted the event internally by sending out a general staff email, and asked CUA alumni to reply.

Fall Mentoring Event debriefing

The November 3 workshop was great, but attendance was only one person. Presentation was great. We will have to work on what time works better and promote it more. The Board discussed which night may be a good night to hold events. The speakers were Elizabeth Lieutenant, Melanie Medina, Emily Wagner, Ana Elisa de Campos Salles, and Savanna Nolan, regarding how library school students can get funding, via different kinds of association, regional, and university scholarships, as well as travel stipends from companies, and awards. They shared tips on how to write your resume, leveraging connections for job purposes, how to write a cover letter. Emily Wagner suggested a workshop like that would be good to offer in conjunction with Open Houses. Elizabeth Mariani suggested CUA Career Services could be a resource at these events.

Departmental Updates with Dr. Choi

Dr. Choi reminded the Board that the ALA COA ERP will be visiting April 2-5, so it's better to avoid that time period for the Stone Lecture. Board members suggested it could be later in April or May. Dr. Choi offered to ask some faculty members for ideas for the Stone Lecture speaker. Dr. Choi will apprise faculty of the holiday party. Dr. Choi said the first draft of the LIS Self-Study is now in the editing process, and that any comments can always be sent to the email address on the accreditation web site. The final version will be ready next spring. She reiterated that four members of ERP will visit the campus in April. They will be here 3 nights, 4 days, with a packed schedule.

New Business

Holiday Party

McMahon Hall was unavailable; we tried May Gallery in the Mullen Library, which didn't work out; then tried the Msgr. Stephen P. Happel Room in Caldwell Hall (which is not the Caldwell Auditorium). The party is Friday, December 11, and starts at 5:30 p.m. AGLISS will pay the bill, and Ana Elisa has started working on a catering menu – finger food, appetizers, and drinks. Ana Elisa was thinking of cold and hot appetizers, and a cheese platter. CUA catering can provide a bartender and cash bar. Board members can do a raffle if they have time to do so. We charged for raffle tickets last year, and proceeds went to the Stone Scholarship Fund. Elizabeth suggested we decide whether to do a raffle or not by the end of the month. Emily mentioned the room won't be decorated, so we should decorate it ourselves. We need festive decorations. Jamie would like to help with decorations. Elizabeth said we should make sure there are some tables available. Emily can contact the Music Department to have some light music in the room. The Board discussed having a slide show on the screen, and maybe a photo booth. There is relaxed parking on campus for these events.

2016 Stone Lecture update

Ana Elisa asked if we had thought of any potential Stone Lecture speakers. Kathy recommended one from the Campaign for Accountability, a public interest group. Emily recommended the Smithsonian's Deputy Director of Smithsonian Institution Libraries. Elizabeth recommended a state HIT coordinator. Ana Elisa brought up the Acting Librarian from the Library of Congress, who had spoken on one of our mentoring panels. Board members also discussed preparing to announce the Raymond Von Dran Memorial Award, which is presented at the Lecture. We need to set a date for the lecture. Ana Elisa said she'd contact the first choice speaker Board members agreed on. We will seek a date in later April or May based on the presenter's schedule.

Spring Mentoring Event

Ana Elisa asked if we have any thoughts on the spring mentoring event. Emily suggested a resume review event around Saturday, January 30. Ana Elisa will forward Katie Rodda's contact info to Emily, since Katie had developed an RSVP system for the last event. Some other events AGLISS wants to do are a panel on what they don't teach you in library school; this would be in February; and an event in which AGLISS invites the Washington Improv Theatre to come, and have a reference improv event. The third thing AGLISS plans to do is The Common Read, AGLISS is buying everyone in the department a book they'll read together, probably either: *Networked*; *The Internet Shallows*; or *Critical Journeys*. The LIS Alumni Board is welcome to do that with AGLISS. The Board also raised the idea of whether Beta Phi Mu could be invited to sponsor an event.

Nomination

Ana Elisa nominated Jamie Roberts for the position of Vice-President/President-Elect; Katherine seconded. Motion passed.

Next Meeting

The Board agreed that the next Board meeting will be on Tuesday, December 1 at 6:30 p.m. in the Information Commons, but with a stop to look at the Msgr. Stephen P. Happel room in Caldwell Hall first, before going to the Information Commons. Kathy moved to adjourn; Katherine seconded; meeting adjourned at 8:02 p.m.