

## SLIS Alumni Board – meeting minutes

November 14, 2013

The SLIS Alumni Board meeting was called to order at 6:40 p.m. in the Columbus School of Law Stone Room. In attendance were: Chris Corrigan (presiding); Elizabeth Mariani; Katherine Stinson; Jean Lee; and Kathy Kelly. Note: Carter Rawson attempted to attend, but was not able to enter the area of the building that provides access to the Stone Room, due to a locked hallway door.

### *Review of Previous Minutes*

The minutes from the October 8, 2013 meeting were approved with edits.

Chris Corrigan, incoming Board President, welcomed Board members to the 2013-2014 term, and asked all present to introduce themselves. He also mentioned the Board positions held by members who could not attend this meeting. He circulated a sheet to obtain the preferred email addresses for Board business for each member present. Chris provided an overview of Board activities that typically occur during a Board year, including the Christmas Party, Stone Lecture, social events at conferences, and the summer picnic that coincides with new student orientation.

### *Webpage/Email Updates*

Kathy Kelly noted that the approved September 2013 meeting minutes had been posted on the Alumni Board Documents page (<http://slis.cua.edu/alumni/Documents.cfm>); and that some November updates had been submitted for posting on the LIS web site's Alumni News page (<http://cuaslis.org/wp/november-2013-alumni-news/>). She also noted that the Outstanding Graduates List, available on the Board Documents page, had been updated to include 2012 and 2013 Outstanding Graduates (<http://lis.cua.edu/res/docs/outstanding-graduates.pdf>).

## **Old Business**

### *Recap of Appointing New Board Members*

Chris explained that the second years of two Director positions of members who were leaving their positions were being filled by Katherine Stinson and Carter Rawson, who were appointed by outgoing President Rob Schneider, as allowed by the Bylaws, and that the one open two-year term was being filled, after a call had gone out to interested candidates, by Elizabeth Mariani, a graduate of the Health Information Technology (HIT) program.

### *Christmas Party 2013 Developments*

The Christmas party will be Friday, December 13<sup>th</sup>, from about 6:30-8:30 p.m. Louise Gray has set the venue for the Christmas party, the Pryzbyla building, Great Room C. The room can be made smaller by use of divider walls, and will have areas along the walls for food and beverages. Chris noted that the Association of Graduate Library and Information Science Students (AGLISS) will be contacted for the projected budget for the party, which at present is \$678 for food, \$280 for a bartender, and \$313.42 for wine to be obtained from Unwined, a wine distributor in Alexandria, Virginia. Board members selected Hors D'Oeuvres from a Cardinal Catering menu distributed by Chris. Chris will contact Louise Gray about dessert arrangements. He noted there will be about 7 stand-up tables and about 25 chairs. There will be a podium and some speakers for Christmas music; an opportunity for SLIS leadership to address attendees about any LIS updates; and a raffle. Chris moved that the party also offer an option to donate cash for Filipino disaster relief; Kathy Kelly seconded; and the motion passed. Chris will send Board members a sample email for promoting the event, and members will promote it on various listservs. Jean Lee will bring name tags and sharpies, and Elizabeth Mariani will look into

decorations for the tables.

### *Committee Reports*

#### *Mentoring Committee*

Chris noted that the Mentoring Committee had not met recently, but that it will still be having 2 events in the Spring. The first event, on January 22, 2014, will involve DC Public Library and DC Public Schools representatives to discuss library hiring and the human resources process. There will be two hiring managers from the DC Public Library system, and Pat Brown from the DC Public School system; and Pat will look into including a human resource contact from the DC Public School system.

### **New Business**

#### *Updating Board contact information*

Chris circulated a sheet to obtain preferred email addresses for Board business for Board members/volunteers present. Carter Rawson is working with CPIT on details of issues related to updating the Board's email alias. Elizabeth Mariani mentioned CPIT had undergone a reorganization and is now called Technology Services. Kathy Kelly gave Chris a print-out of the Board Officers page as a reminder that we would need to update that page with all Board members' names, job titles and institutions, Board positions, and email information.

#### *New Alumni Board Name – SLIS to LIS?*

Chris moved we make an announcement at the Christmas party about the proposed name change of the SLIS Alumni Association to the LIS Alumni Association, which would note that an email would soon go out to obtain votes for or against, as called for in the SLIS Alumni Association Constitution [Article 4]; Katherine Stinson seconded; the motion passed.

### **Other New Business**

Chris noted that the University of Maryland College of Information Studies had just re-constituted a body like ours, and suggested he invite a member of that body to meet with our Board to discuss the prospect of a joint networking event for alumni of both programs. The Board agreed.

Elizabeth Mariani noted that the Health Information Technology (HIT) program recruiting could use support in reaching out to information technology, library science, and health professionals. The Board agreed to keep this on its radar, and to consider some sort of hybrid event with HIT alumni.

#### *Next Meeting*

The Board agreed that the next meeting would be Tuesday, December 10, 2013 at the LIS Room 315 in the Columbus School of Law at 6:30 p.m.

The meeting was adjourned at 7:48 p.m.