

SLIS Alumni Board Meeting Minutes

November 19, 2009

The meeting commenced at 6:30 p.m. in the Marist Hall Stone Conference Room. In attendance were: Marianne Giltrud (presiding), Rachael Roan, Ryan, Tim Steelman, Mark Brzozowski, Angel Vu, Jenny O'Shea, John Danneker, Mona Chandan and Kera Manion.

Since this was the first meeting of the new board, we began by introducing ourselves to one another.

Review of Previous Meeting Minutes:

The minutes had already been approved at the July meeting and are posted on the website. Kera will send materials such as minutes for posting on the SLIS Alumni web site to student webmaster Michelle Polchow.

Secretarial Report:

There was no secretarial report.

Old Business:

Homecoming Event Reflection: The board wanted to evaluate the Homecoming event that took place at Kelley's Irish Times in October. Mark suggested a name change for the event and have alumni meet with students. Marianne proposed that the board continue with the homecoming event, promote it more to the students and evaluate after the event next year to see if it's worthwhile to continue doing. Also, have people RSVP for the event. Tim mentioned a possible change of location. Rachael seconded it, and it was approved.

New Business:

Christmas Party for December 2, 2009: Marianne told the board that Dr. Kelley is leaving at the end of the semester; therefore, the board has decided to combine the holiday party with a tribute to Dr. Kelley. Marianne met with Anita Coleman on Friday, November 20th to talk about catering. The board decided to compile a memory book for the Dean. Rachael graciously agreed to be in charge of the book with Kera serving as backup/helper. Rachael asked Ryan and Angel to give her contacts for the student organizations to get pictures, and she is also going to contact Michelle Polchow who should have many. It was decided that Rachael would give the book a basic outline prior to the party and then complete and send it to Dr. Kelley later. The board would like everyone to sign/place comments in the book for the Dean at the party. Marianne will present the memory book to Dr. Kelley at the party. We also discussed decorations for the party. Ryan told us that some of the decorations are in the AGLISS office and they will take care of the wine. The May Gallery will be decorated the afternoon before the party. Mark told Marianne he would send her the distribution list for events. Kera

brought up the name of the party because it was controversial last year. The board discussed it and decided to make the recommendation to Dean Kelley that the party be called the Holiday party this year.

Meeting Time: We discussed the day and time that would work best for the board members, and we decided the best day was the second Thursday of the month at 6:30 p.m. However, we won't start that schedule until January.

Miscellaneous: Marianne would like to set up a template for the year. Upcoming events include Stone Lecture. Clifford Lynch will be the speaker. Marianne would like to use this as an opportunity to really promote the scholarship. We discussed the possibility of a previous scholarship recipient to introduce the scholarship to everyone. It was thought that the Lecture would take place on April 20th. Marianne also discussed the vendor portion of the event and John asked about the role SLIS plays in the fundraising process. John is interested in getting more involved with fundraising and will be in charge for the Stone lecture. The Von Dran Award is given at the Stone Lecture. Rachael worked on it last year, but Jenny volunteered to be in charge this year and Rachael will send her the information. There were other things Marianne wanted to discuss, but decided to wait until the next meeting. She opened the floor for discussion, and Jenny asked that everyone exchange contact information. Mark suggested a phone tree for the future. The last order of business was Mark passing the key to Marianne.

Meeting was adjourned at 8 p.m.