

# CUA SLIS Alumni Board Meeting Agenda

Thursday, December 1, 2016

Info Commons

6:30 pm

## 1. Call to order

- a. **Members Present:** Katherine, Elizabeth, Jenn Fagan-Fry, Jen Froetschel, Lowell, and Carter
- b. Meeting began at 6:37 pm
- c. Connect with teleconferencing board members (this didn't happen for this meeting, the phone was not set out for us)

## 2. Old Business

- a. Quick vote: approve last meeting's minutes: Approved!
- b. Upcoming Events
  - i. **Holiday Party** December, (Co-Chairs: Ana Elisa and Elizabeth)
    1. **December 10th, 3:30 - 5:30 pm, McMahan Hall**
    2. Share invite on Alumni and other local lists (circle back with Ana Elisa for the info on the local list-servs- Elizabeth will do this)
    3. Silent Auction/Raffle Prizes
      - ii. **Prizes:** CUA LIS tote bag and mug and stylus pen; Spy Museum tickets
      - iii. Cancelling the silent auction for the Holiday Party, it might be more effective at the Symposium or at the Stone Lecture
      - iv. Carter is bringing a folding table for extra table space for raffle prizes in case Aramark doesn't come through
      - v. Jen Froetschel is bringing vases to hold the raffle tickets
      - vi. Jen Froetschel is handling the logistics of getting a card reader and cash box for the party (might be issues with getting the Card reader). Checks need to be made out to Catholic University
  - ii. **Stone Lecture** (Elizabeth and Lowell)
    - a. Progress on selecting a speaker?
      - i. Lowell has compiled a list of possible speakers from our ideas and will begin to actually contact them. Ideas are the Enoch Pratt Librarians during the Baltimore Riots (Melanie Townsend Diggs is the

contact), Disaster and Information Management Research Center and the Holocaust Museum librarian in that order

- a. Speaker needs to be settled by January
- b. Once we have a speaker, we can work with them to select a date and an available room

**iii. Von Dran Award** (Jenn Fagan-Fry and Jamie)

1. Call for nominees needs to go out early in January
2. Jenn and Jamie started working on plans for it the other day and will have more stuff for it ready by the January meeting. Want to get the ball rolling on this soon, so there is a maximum amount of time to work on this.

**iv. Checking in on Board Business cards**

- a. Business cards have come together great and look like library book check out slips. They were passed out to each Board member to use to spread the word about the Alumni Board.

**3. Schedule Next Meeting**

- i. **Thursday, January 5, 2016 @ 6:30 pm** (Maybe hold the meeting on Jan. 12, if the 5<sup>th</sup> doesn't work). Might try to also do a Google Hangout or cancel the meeting, since there probably won't be much to discuss in January. Meeting date/time etc. to be settled via e-mail with Board members.

**4. New Business**

- a. December 2nd, Common Read meetup at Info Commons, following the 6:30 pm AGLISS Meeting

**5. Adjourn**

**Meeting ended at 7:37 pm**