

## SLIS Alumni Board - meeting minutes

December 14, 2010

The meeting was called to order at 6:30 p.m. in the Stone Conference Room in Marist Hall. In attendance were: John Danneker (presiding); Marianne Giltrud, Mark Brzozowski, Robin Foltz, Eileen Boswell, Jean Lee, Dave Shumaker, and Kathy Kelly. John Danneker noted he will find the Center for Planning and Information Technology (CPIT) form for adding new board members as recipients of emails from the CUA Alumni Board email address.

### *Review of Previous Minutes*

The minutes from the November 9, 2010 meeting were passed with one correction.

### *Webpage Updates*

Kathy Kelly noted that the approved minutes from the October meeting had been posted on the Board Documents page (<http://slis.cua.edu/alumni/Documents.cfm>), and that some November updates had been posted on the SLIS Alumni News page (<http://slis.cua.edu/alumni/alumnews.cfm>). John Danneker passed around a list of Board members for a check of contact information for corrections on the Board Members webpage (<http://slis.cua.edu/alumni/board.cfm>).

### **Old Business**

*a) Discussion of Charge of Board, Goals etc.*

*i) Traditional role of Board, including member roles* - The Board discussed considerations related to keeping member roles somewhat flexible versus having more assigned roles in order to recruit for specific functions. Members noted it is helpful to have any specific roles come about organically.

*ii) Review of Annual Events and Archiving the Board's Responsibilities for These in Moving Forth* - John Danneker led a discussion reviewing typical Board events during the Board year, including an opening Picnic, a Homecoming weekend event, a Christmas party event during the holidays, the Stone Lecture with Von Dran Award, conference events, and Graduation.

Regarding the picnic, Mark Brzozowski and others discussed the picnics held during the past three board years on or near Orientation weekend, and the typical use of AGLISS and/or SLIS funds to support the event. Members noted the original idea of providing a venue for alumni to mingle with students, and that Acting Dean Ingrid Hsieh-Yee has advocated events like this as opening the door to mentoring of students.

Regarding Homecoming SLIS events, Board members noted some have not been well attended, and that attendance may be heavily related to certain days of the week and venues. They also noted Homecoming events, with a few exceptions like Nursing School events, seem geared primarily towards undergraduate programs. The helpfulness of potential funds from Alumni Relations was noted.

Regarding the Christmas party, Board members discussed the trend of having the Board host the party with AGLISS support, sometimes with additional funding from the School. Members discussed the prospect of seeking funds from external partners or from the University for certain events in the future.

Regarding the Stone Lecture, John Danneker noted that it has a long history of impressive speakers, and that for the last three years the lecture has also included presentation of the Raymond Von Dran Memorial Award to SLIS alumni.

Regarding conference events, Board members noted that while SLA Student-Alumni Connect events at which SLIS has had a table have been only minimally attended in the past, but that

receptions held during the ALA conferences have fared better (giving examples of receptions at Clyde's, and Busboys and Poets, during some recent ALA conferences in the DC area).

Regarding Graduation, it was noted that this event provides an opportunity for the SLIS Alumni Board President and other alumni who attend to welcome students into alumni activities, and to remind them to sign up for the SLIS Alumni listserv.

In regard to miscellaneous events, the Board discussed prospects for doing events like colloquia or other ways to do continuing education.

*iii) More Open Discussion on Meeting with Assistant Dean* - John Danneker led a discussion on what we as the Board want to do. Members discussed prospects of coordinating with the School to provide Board representatives at SLIS events to recruit prospective students. Dave Shumaker noted the Board could express their interest to the Acting Dean.

*b) Reports/Continued Discussion on 30th/100th Anniversary Year Events in 2011*

*i) Discussion of Meetings with Marketing/Public Affairs Team* - Marianne Giltrud noted that she and Dave Shumaker had met with CUA Public Affairs, and that Ingrid Hsieh-Yee had met with Marianne, John Danneker, and CUA Alumni Affairs to discuss the SLIS anniversary and centennial of library science education on the CUA campus. Marianne noted that CUA's 125<sup>th</sup> anniversary occurs during 2011, and that the Nursing and Athletic programs also have upcoming anniversaries. Marianne met with Publications staff to discuss the need for a title design for the Century of Knowledge, Service and Discovery: Library Education in DC 1911-2011 theme. She noted that CUA Magazine's January issue will feature an article about the anniversaries, and that SLIS plans to set up a webpage to consolidate information about the anniversary year, which will provide potential links to a timeline, oral histories, information on the Deans, and so on. Marianne noted that Ingrid had asked her to chair a steering committee of alumni, adjuncts, faculty, and students to help with planning the anniversary year. She also noted that Shannon McMahon is working with staff in the CUA Archives to find historic photos that could be used. Marianne and Matt Banta will meet with a CUA web design person regarding prospects for creating a digital scrapbook for the event. Board members noted the anniversary year may provide occasion to feature special information such as the School's long involvement with international librarianship, and the longest running courses over time.

*ii) Committee on the 30/100 Year – Ideas for Member Responsibilities and Call for Volunteers* - John Danneker thanked Marianne for the actions to get the anniversary year underway, and noted it was a good time to involve other Board members with the planning. Marianne noted there is a section of the SLIS PB Wiki devoted to the centennial steering committee, and that she will invite the Board members access rights for viewing.

*iii) Update on the Stone Lecture and Speaker Ideas/Decisions* - Board members noted that Elizabeth Aversa, a former Dean of SLIS, has been selected as the keynote speaker for the annual Stone Lecture to be held March 31, 2011, and that she has been invited to a pre-lecture dinner with faculty and Alumni Board members. John Danneker asked Robin Foltz to take the lead on coordinating activities related to the Von Dran Memorial Award, and noted that we should start announcing open nominations. On other award news, Marianne Giltrud noted that Judith Russell, a former Superintendent of Documents at GPO, would be a SLIS alumna recipient of the annual CUA Alumni Achievement Award reception on April 9, 2011. She proposed that we try to fill a table with SLIS alumni in her honor, and several Board members noted a desire to attend.

### **New Business**

New Business (Discussion of Alumni Relations request for name change for SLIS Alumni Association; and Debrief of Christmas party) was tabled for discussion at a future meeting.

### *Meeting Dates*

The next SLIS Alumni Board meeting was set for Tuesday, January 11, 2011.